**EXHIBIT A: STATEMENT OF WORK**

1. **DESCRIPTION OF SERVICES**
	1. Contractor will provide all labor, vehicles, chemicals, hoses, tools, materials, equipment, transportation and supervision to manage and perform hardscape pressure washing services for the following Court Locations:
		1. San Bernardino Justice Center, 247 West 3rd St., San Bernardino, CA 92415.
		2. Historic Courthouse and Annex Building, 351 North Arrowhead Ave., San Bernardino, CA 92415.
	2. Contractor will professionally clean all hardscape areas in Exhibit A1: Hardscape Areas and in this Exhibit. Professionally clean includes, but is not limited to, 100% free of dirt, stains, gum, oil, tar, food and residue to present a high quality appearance following each visit.
		1. *Hardscape areas include all sidewalks, walkways, decomposed granite walking surfaces, stairs, concrete seating areas, pavers North of Jury Assembly area (behind gate), and diamond plate around the building in the secured parking area of the San Bernardino Justice Center, secured parking garage, and pathways.*
		2. *Hardscape areas include all sidewalks, walkways, stairs, aluminum benches in front, and brick around planter on South side of the Historic Courthouse.*
	3. Contractor must provide a report if any challenges are encountered and recommendations for ongoing maintenance.
	4. Court reserves the right to add or subtract court locations, and modify coverage hours to meet the needs of the Court. Said change shall be achieved by a written letter or email from the Court’s Project Coordinator to the Contractor’s Project Manager.
	5. Additional services as needed may be made in response to unforeseen circumstances and to be resolved within 48) hours.
2. **FREQUENCY OF SERVICE**
	1. All locations covered by this contract will be thoroughly cleaned every two months, up to six (6) times per year.
	2. Specific dates of performance will be scheduled in advance with the Court’s Project Coordinator.
	3. Contractor must provide the Court’s Project coordinator forty-eight (48) hours’ notice to reschedule a performance date.
	4. Work shall be completed during non-business hours between the hours of 6:00 PM and 6:00 AM local standard time, Monday thru Friday or between 6:00 AM and 2:00 PM local standard time on Saturday, or at other mutually agreed times to avoid operation disruption.
3. **PERFORMANCE STANDARDS**
	1. Contractor will provide management services, including but not limited to employee supervision, work scheduling, and quality control.
	2. Prior to starting work under this Agreement, Contractor is solely responsible for conducting background checks on each employee or subcontractor (if any) assigned to work under this Agreement. Court reserves the right to conduct additional background checks as it deems appropriate.
	3. All staff are required to wear high-visibility clothing at all times while on site. Such clothing must prominently display the Contractor’s name, logo, and the individual employee’s name on the exterior of the uniform. Furthermore, all vehicles must display the company logo.
	4. Contractor will accommodate scheduled and/or unscheduled inspections of the site by the Court’s Project Coordinator.
	5. Contractor will utilize appropriate pressure washing techniques, equipment, cleaning agents, warning devices and safety measures to achieve effective and safe results and employed by experienced and trained personnel to perform pressure washing services.
	6. Contractor will take extreme care to prevent water or other materials from entering door openings.
	7. Contractor will ensure the nozzle pressure of equipment shall not be so great so as to dislodge tile/paver grout, sealants, signage, or cause damage to the surfaces being cleaned.
	8. Contractor must take every precaution to protect all public and private property during the performance of this Agreement. Any damages to said property caused by Contractor’s personnel or equipment will be promptly repaired to the condition existing before the damage or be replaced. All such costs repairs or replacement shall be the sole responsibility of the Contractor.
	9. In the event of equipment failure at the scheduled time, Contractor must notify the Project Coordinator and make all efforts to provide suitable replacement equipment to ensure uninterrupted service, unless otherwise arranged.
	10. Contractor will take all necessary precautions to prevent injury to any person during the performance of services, and must ensure safety protocols are observed at all times.
	11. Contractor must be familiar with and in full compliance with all applicable laws and regulations governing pressure washing services, including but not limited to the Occupational Safety and Health Act (OSHA), Department of State (DOS), Department of Transportation (DOT), Environmental Protection Agency (EPA), and all relevant federal, state, local laws, statutes, ordinances and regulations.
4. **CONTAMINATED WATER**
	1. Contractor will ensure only uncontaminated potable water flows into surface drains and landscaping.
	2. Contractor will ensure no cleaning agents or water contaminated from petroleum waste or any other hazardous waste is allowed into surface drains.
	3. Contractor will properly dispose of any waste generated during the power washing process in accordance to local regulations.
	4. Contractor will comply with all National Pollutant Discharge Elimination System (NPDES) requirements regarding the containment of discharge in to the drain system.
	5. All ponded water must be removed immediately after service completion.
5. **WATER ACCESS/REGULATIONS**
	1. Court will provide access to water; however, Contractor will comply with City of San Bernardino and other local, state, and federal agencies that regulate the use of water.

*End of Exhibit A*